

SBSA Minutes
JANUARY 26, 2008
4500 HUBBS HALL
SCRIPPS INSTITUTION OF OCEANOGRAPHY

AGENDA - BUSINESS MEETING

Welcome & Opening comments	Fastenau
Election results & Introduction of Officers	Clabuesch
Status of Incorporation as non-profit	Fastenau
Web site development	Bell & Anthony
Logo design	Fastenau
Google DOCAendar	D. Smith
Report on MOICC & MOCC held 1/21-25	Fitzgerald
Collection of boating activity logs/Statistics	All
Future of SBSA	All
Look at mission & goals.	
Training - NASBLA approval of course(s)?	
Outreach & expansion	
Collection of statistics	
Publications	
Dues/membership fees	
Strategic planning session?	
Other topics to be discussed	TBA
Next meeting	TBA

ACTION ITEMS FROM LAST MEETING

1. Finalize incorporation as non-profit (Fastenau)
2. Development of SBSA website (Anthony, Bell, Hessel)
3. SBSA MOTC and MOICC (Fastenau)

ATTENDEES

David Bell (SFSU), Steve Clabuesch (UCSC), John Douglas (MLML), Henry Fastenau (UCD), James Fitzgerald (UCD), Christian McDonald (SIO), Steve Monk (HSU), Derek Smith (UH), Aaron Garcia (FWS), Mark Flahan (SDSU), Rich Alvarez (HSU), Gerry Smith (USC), Trevor Oudin (USC), Mike Shane (HSWRI). Kim Anthony (CSULB).

Start 9:00 am

Attendee introductions. Review and approval of 7/11/07 meeting minutes with one change requested by Jim Cvitanovich.

Clabuesch reported on the first SBSA election - Douglas was elected Vice President and Hessel and Kisfaludy were elected as Directors. Twelve OMs participated, two of which had two voting participants. It was decided that each OM would be allowed two votes in this and future elections.

Fastenau reported that SBSA has been approved as a non-profit in California and has been given a State tax ID number. On September 9, 2007 a request for a Federal tax ID number was submitted to the IRS but still waiting for

a response. Federal recognition is the last step in the process and Fastenau continues to prompt the IRS for a response.

** Fastenau will continue to pursue this.

Website discussion. Kim Anthony has established a draft website structure at www.rockfishproject.us/sbsa.htm which is hosted by Godaddy.com. For a minimal cost, we can have our own domain name for about \$7/year. Anthony feels that Godaddy would be an appropriate host for our purposes. Bell created a member list that Anthony posted on the site. Hessel submitted SBSA forms that Anthony also posted. Bell discussed the survey results. (The survey results are attached with these minutes). Generally programs are small, with small numbers being trained using small vessels with a large number of users working from non-powered vessels. Garcia said FWS was currently developing a non-powered vessel training module and asked for input for those that were interested in developing this.

There was an open discussion about boating manuals and getting help to create them; making sure training included an on-water component; length of courses and how to add to those to bring a user up to MOCC standards if needed, have some vessel gear use techniques (over the side) on the website. Garcia said FWS was already working on web-based training and he would check into how non-DOI folks might access this resource.

** Anthony will post the survey presentation on the website.

** Garcia will investigate access to DOI website training.

SBSA logo. Three logo samples were submitted. It was decided to keep the simple SBSA for letterhead and current use but continue to develop a more intricate logo. Anthony suggested keeping designs in the same font and color scheme.

** Fastenau will send SBSA logo to Anthony who will be submitting another logo design.

D. Smith presented the calendar work he has been doing with Google Calendar. Smith demonstrated how we could put boating and diving course information for all members on one calendar. All agreed this would be a tremendous resource for SBSA. Smith volunteered to be the calendar administrator for the time being. Users need to submit calendar requests to Smith and he will post them.

Fitzgerald gave a review of the previous week's MOICC and MOCC.

Fastenau discussed the collection of boating statistics, SBSA is supposed to be collecting data in 2008. Fastenau queries group as to how best to collect boat use statistics - float plan, vessel reservation system, vessel logs... Fastenau mentions that UC will be implementing a Field Safety Plan which may help with collecting boating data. Fastenau suggested others may be able to use this format when it comes into use. D. Smith demonstrated the data base he created while he was at AOP that is used for both collecting diving and boating statistics as well as reserving vessels. McDonald demonstrated what SIO is using for scheduling their vessels - schedulepoint.com. Fastenau asked group to turn in their current statistics - Fitzgerald handed-out UCD's boating stats. Clabuesch suggested that SBSA start collecting operating days of each member's vessels as a first step. Fastenau suggested that we begin to standardize vessel logs. MacDonald cautioned about making sure we think through the data we collect so that it is not miss-interpreted by outside agencies.

** Douglas, Bell, Fitzgerald and Garcia volunteered to form a sub-committee to determine the data to be collected and the criteria in making those data decisions.

Fastenau reviews mission statement and group feels SBSA is still on target with this statement. This led into a discussion about creating/meeting standards.

** Hayward, Garcia, Hessel were selected to form a standards sub-committee and to begin working on SBSA standards. Flahan suggested that a statement be created by the committee that "in order to receive reciprocity and or be certified as a boat operator in the SBSA, the areas of evaluation must meet standards as outlined in the MOCC".

After a brief discussion the group decided that SBSA did not need to pursue a relationship with NASBLA.

There was discussion about the idea of reciprocity and the current form. Garcia suggested that there be a skill check on the form along with time that the individual has spent on each skill - this would help with reciprocity with DOI. It became apparent that there were two levels of reciprocity, within SBSA and outside of SBSA (DOI). DOI

reciprocity would need to be tied to quantifiable standards to be accepted - hours spent on each skill for example. A lively discussion ensued about standards, level of performance, training, reciprocity - to be continued... The final group consensus was that the SBSA should meet the training standards of the MOCC.

Outreach, expansion and publications were tabled for a future meeting.

Dues/membership fees have become a reality for the SBSA. Fastenau estimated that SBSA has spent about \$400 getting to this point, funds that have come from his budget. Flahan made a motion of an annual fee of \$50 for each OM for each calendar year, beginning in 2008. All present voted in favor. Clabuesch volunteered to invoice each OM, collect the fees and establish a SBSA bank account.

Fastenau suggested we table the discussion on a strategic planning session but felt that it is a needed and valuable exercise.

Hessel through his notes suggested coordinating SBSA meetings with other meetings to save travel funds. Anthony volunteered to host the next meeting at CSULB in late January 2009.

Meeting Adjourned 3:05 pm